



COMMISSION REGULAR MEETING AGENDA

May 22, 2018

To be held at Seattle-Tacoma International Airport – Conference Center at Sea-Tac

ORDER OF BUSINESS

11:00 a.m.

1. **CALL TO ORDER**

2. **EXECUTIVE SESSION** – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

► **12:00 noon – PUBLIC SESSION**

Reconvene or Call to Order and Pledge of Allegiance

3. **APPROVAL OF THE AGENDA** *(at this time, commissioners may reorder, add, or remove items from the agenda)*

4. **EXECUTIVE DIRECTOR'S REPORT**

5. **PUBLIC COMMENT** – *comment procedures may be found online at www.portseattle.org/About/Commission/Procedures*

6. **UNANIMOUS CONSENT CALENDAR** *(consent calendar items are adopted by one motion without discussion)*

6a. Approval of the minutes of the regular meeting of November 28, and the special meeting of December 14, 2017. **(no enclosure)**

6b. Adoption of Resolution No. 3747: A resolution of the Port of Seattle Commission establishing a Welcoming Port Policy Directive on increased engagement with, and support for, immigrant and refugee communities. **(memo and draft resolution enclosed)**

6c. Adoption of Resolution 3748: A resolution of the Port Commission of the Port of Seattle restating the Port of Seattle Statement of Investment Policy; repealing Resolution No. 3663 in its entirety; and adopting the State Treasurer's Resolution Authorizing Investment of the Port of Seattle's Monies in the Local Government Investment Pool. **(memo, draft resolution, Exhibit A, and Exhibit B enclosed)**

6d. Adoption of Resolution No. 3749: A resolution of the Port Commission of the Port of Seattle authorizing the issuance and sale of intermediate lien revenue bonds in one or more series in the aggregate principal amount of not to exceed \$700,000,000, for the purpose of financing or refinancing capital improvements to aviation facilities; setting forth certain bond terms and covenants; and delegating authority to approve final terms and conditions and the sale of the bonds. **(memo and draft resolution enclosed)**

6e. Authorization for the Executive Director to execute a proposed settlement agreement with Great American Insurance Company to resolve remaining claims relating to defense costs for environmental investigation and cleanup incurred through December 31, 2014. **(memo and settlement agreement enclosed)**

6f. Authorization for the Executive Director to (1) complete design of the Concourse C Ramp Space Renovation project at Seattle-Tacoma International Airport; (2) advertise and execute a major public works contract for the renovation project; (3) proceed with construction; and (4) use Port crews to complete the work. This single authorization is for \$1,939,000 of a total estimated project cost of \$2,100,000. (CIP #C800986) **(memo and presentation enclosed)**

6g. Authorization for international travel in May and June 2018 to British Columbia. **(memo enclosed)**

7. **SPECIAL ORDERS**

7a. 2018 Special Olympics USA Games Seattle. **(memo and presentation enclosed; videos available upon request)**

Our Mission:

The Port of Seattle is a public agency that creates jobs by advancing trade and commerce, promoting industrial growth, and stimulating economic development.

- Strategic Objectives:**
- Position the Puget Sound region as a premier international logistics hub
 - Advance this region as a leading tourism destination and business gateway
 - Use our influence as an institution to promote small business growth and workforce development
 - Be the greenest and most energy efficient port in North America

8. AUTHORIZATIONS and FINAL ACTIONS

- 8a. Adoption of Motion 2018-08: A motion of the Port of Seattle Commission to develop a Sea-Tac Airport Gender-Inclusive Restroom Plan. The Commission hereby directs Port staff to develop a plan to ensure that all existing and future single-occupant restrooms at Seattle-Tacoma International Airport (Sea-Tac), beyond meeting the requirements set by the Washington State Building Code (WSBC), are designated for use by any person, regardless of sex or gender identity, and that appropriate signage is used to indicate this fact. The plan will be due to Commission by September 30, 2018. A temporary Port working group shall be established to develop recommendations on future restroom design and gender-inclusive signage. The working group will produce a final report that includes recommended design and signage, timelines, costs, alternatives and implications considered. The working group will include, but not be limited to, representatives from the following: the Aviation team such as Aviation Operations, Capital Programs, Aviation Project Management Group, Aviation Facilities and Infrastructure, Airport Building Department and Aviation Customer Service Department; Development and Diversity Council; Capital Development; Public Affairs and Employee Resource Groups. The working group shall also seek input from community stakeholders. In addition, the Commission directs Port staff to explore whether this requirement can be applied to all existing and future single-occupant restrooms at all Port facilities and be referred to a Commission Committee for future policy development consideration. ([motion enclosed](#))
- 8b. *[Removed from agenda]*
- 8c. Authorization for the Executive Director to advertise and execute a contract for up to three years, a one-year base contract with two one-year options of seasonal customer service staffing at Seattle-Tacoma International Airport for an estimated contract value of \$2,740,000. ([memo enclosed](#))
- 8d. Authorization for the Executive Director to sign a Memorandum of Understanding in substantially the form attached with the Washington State Department of Transportation and other Local Agency Partners to formally outline the plan and schedule for local entities providing matching funds for the construction of the Puget Sound Gateway Program. ([memo](#), [presentation](#), and [draft memorandum of understanding enclosed](#))

9. PRESENTATIONS, REPORTS, and STAFF BRIEFINGS

- 9a. 2019 Budget Process and Development Briefing. ([memo and presentation enclosed](#))
- 9b. *[Removed from agenda]*
- 9c. 2018 First Quarter Capital Improvement Projects Report. ([memo](#), [presentation](#), and [report enclosed](#))
- 9d. 2018 Q1 NorthSTAR Program and North Satellite Project (CIP C800556) Briefing ([memo and presentation enclosed](#))

10. QUESTIONS on REFERRAL to COMMITTEE**11. ADJOURNMENT**